



**State of Vermont
Public Service Board**

MEMORANDUM

To: EEU E-mail Service List

From: Ann Bishop and Ed McNamara, Board staff

Re: Next Steps for EEU Structure Working Group

Date: October 30, 2007

On October 26, 2007, Public Service Board ("Board") staff held the sixth meeting of the Energy Efficiency Utility ("EEU") Structure Working Group. At that meeting attendees agreed to the following next steps:

- From 9:30 a.m. to 12:00 p.m. on **November 9, 2007**, the EEU Structure Working Group will meet in the Board's Hearing Room, Third Floor, Chittenden Bank Building, 112 State Street, Montpelier, VT. At this meeting, participants will continue to discuss the functions identified in the structure matrix. Specifically, participants will discuss the evaluation, performance assurance, term, and budget function groups. In addition, participants should identify areas in which more detailed proposals that address outstanding issues will be put forth for discussion at the November 29 workshop.
- From 9:30 a.m. to 12:00 p.m. on **November 29, 2007**, the EEU Structure Working Group will meet in the Board's Hearing Room, Third Floor, Chittenden Bank Building, 112 State Street, Montpelier, VT. At this meeting, participants will discuss areas covered by more detailed proposals. Specific areas will be determined at the November 9 workshop.
- From 9:30 a.m. to 12:00 p.m. on **December 13, 2007**, the EEU Structure Working Group will meet in the Board's Hearing Room, Third Floor, Chittenden Bank Building, 112 State Street, Montpelier, VT. Topics for discussion will be determined at the November 29 workshop.

At the October 25 workshop, participants asked for additional information about the expected outcome of this workshop process. Here is some additional information in response to this request.

We expect to write a report to the Board that summarizes the various EEU structure options considered by the working group, and discusses some pros and cons of the different options. This report will describe key issues associated with the EEU structure and will identify those areas where there appears to be consensus among workshop participants, as well as those where there appears to be no consensus. The report will include any specific recommendations made by workshop participants, but will not include any recommendations by Board staff. If there is time, Board staff will provide workshop participants with an opportunity to comment on a draft report before it is given to the Board.